

Local Government Transparency Code Annual Report 2023 - 2024

The Local Government Transparency Code 2015 requires all Parish Councils to publish data if they have a gross annual income or expenditure exceeding £200,000. The Code specifies how frequently data is to be published, be it quarterly, annually or once only, but in many cases encourages more frequent publication.

For more information on the Local Government Transparency Code:

<https://www.gov.uk/government/publications/local-government-transparency-code-2015>

Framlingham Town Council aims to publish information on a more frequent basis where it considers this would be beneficial. We publish the following reports:

Annually	Quarterly
Local Authority Land	Expenditure exceeding £500 – Monthly Payments
Grants to local organisations	Credit Card transactions – Monthly Payments
Organisation Chart	Procurement information exceeding £5,000 – Tenders and Contracts
Trade unions	Government Procurement Card transactions – N/A
Parking Spaces	
Constitution – Standing Orders and Financial Regulations	
Pay Multiple	
Parking account	

TRANSPARENCY CODE - PROPERTY REPORT

LAND & PROPERTY - ANNUAL REPORT

1st April 2023 – 31st March 2024

Description	Title number	Information	Location
Jeaffreson's Well 1896		Divested by Suffolk Coastal District to Framlingham Town Council on 31/05/2011 by Deed of Memorandum	Saxmundham Road, Framlingham, IP13 9BT
The Pavilion		Owned by Framlingham Town Council	Pageant Field, Framlingham IP13 9HS
War Memorial		Owned by Framlingham Town Council	St Michael's Churchyard, Framlingham, IP13 9BD
Cemetery	SK184991	Owned by Framlingham Town Council	Fore Street, Framlingham, IP13 9FA
Pageant Field Recreational Field	SK340975	Owned by Framlingham Town Council Purchased in 1933 from funds from a Historical Pageant held in the Castle	Badingham Road, Framlingham, IP13 9HS
The Fens	OS 187	Owned by Framlingham Town Council Given to the town by Alec Cooper 1997 with a Deed of Covenant 5.69 acres	Station Road, Framlingham, IP13 9DW
Market Hill		Designated parking area and provision of markets on Tuesday, Friday and Saturday – King John	Market Hill, Framlingham, IP13 9BB
Lease of land for the purpose of Allotments	Part OS 2275	Leased from Framlingham College for the purpose of providing Allotments for residents of the town	New Road, Framlingham, IP13 9EH
Lease of Town Council Offices		Leased from Paperhouse Properties Ltd	10 Church Street, Framlingham, IP13 9BH

Version date: April 2024 FINAL

TRANSPARENCY CODE - PARKING REPORT

PARKING SPACES

Annual Report

1st April 2023 – 31st March 2024

Market Hill: 24 Car parking spaces

PARKING ACCOUNT

Annual Report

1st April 2023 – 31st March 2024

Framlingham Town Council received income from parking in 2023/2024 of: £6,890

Version date: April 2024 FINAL

TRANSPARENCY CODE - FINANCE REPORT

GRANTS

Annual Report - Budget £3,000

1st April 2023 – 31st March 2024

Grants approved under the General Power of Competence:

DATE	ORGANISATION	CHARITY/VOLUNTRAY ORGANISATION	GRANT AWARDED	DETAILS	TIME PERIOD
November 2023	Framlingham Community Garden	Voluntary	£357.60	Materials for new path and new equipment	2023-24
November 2023	Friends of St Michael's Church	Voluntary	£250.00	To purchase Christmas trees for annual tree festival	2023-24
November 2023	Hour Community	Charity	£100.00	To finance building of new bird boxes	2023-24
March 2024	Friends of Framlingham Library	Voluntary	£500.00	Enhancement of Children's library	2023-24
Additional grant not covered by annual budget:					
November 2023	Hour Community	Charity	£3000.00	Contribution to Flood appeal	2023-24

CONTRACTS AND TENDERS

Annual Report

1st April 2023 – 31st March 2024

Exceeding £5,000 by value

Details of invitations to tender for contracts to provide goods and/or services with a value in excess of £5,000 will be provided no later than one month after the end of the quarter in which they are issued

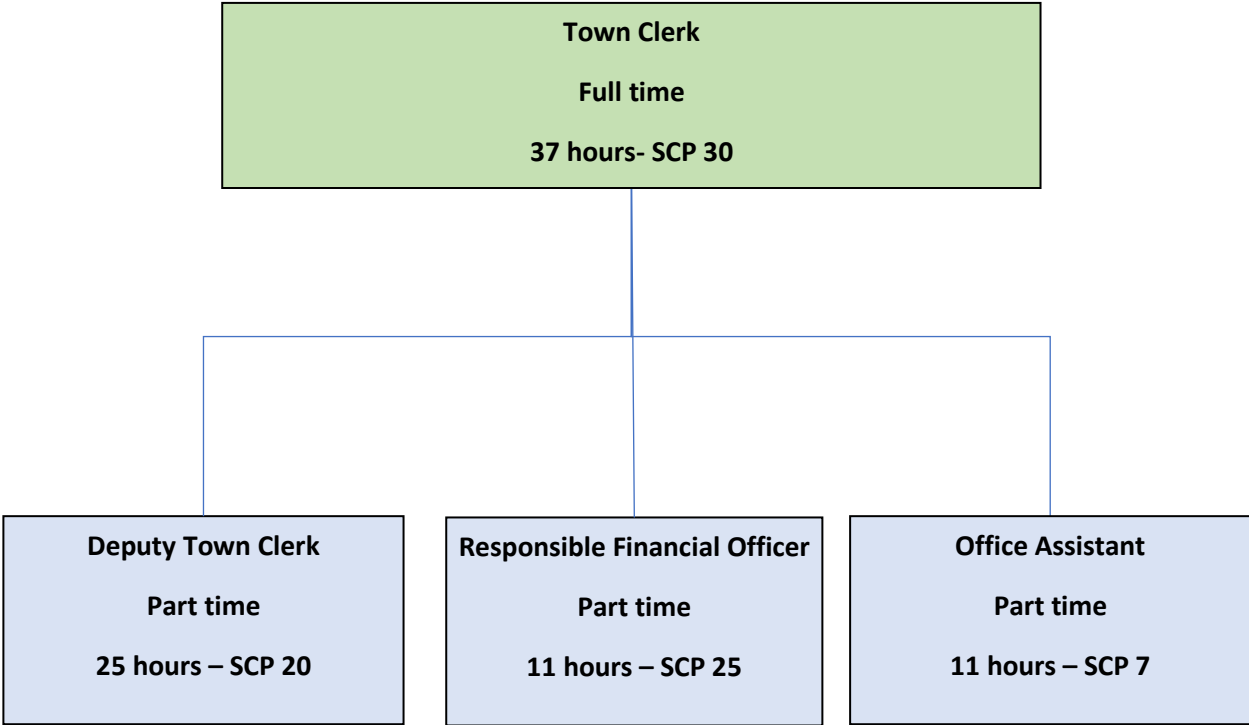
Date issued	Procurement reference (Contracts Finder)	Description	Start/end dates	Total Value
28 March 2024	Framlingham Town Council 2024 G&P	GROUNDS AND EXTERNAL MAINTENANCE CONTRACT	Aug 2024 to July 2027	£54,000

TRANSPARENCY CODE - EMPLOYMENT REPORT

STAFF STRUCTURE

Annual Report

2024 - 2025



TRADE UNIONS

Annual Report

1st April 2023 – 31st March 2024

Trade Union facility time – no time is spent by authority staff on trade union activities

PAY MULTIPLE

Annual Report

2024

The Transparency code requires that local authorities must publish the pay multiple on their website, defined as the ratio between the highest paid taxable earnings for the given year (including base salary, variable pay, bonuses, allowances and the cash value of any benefits-in-kind) and the median earnings figure of the whole of the authority's workforce.

The measure must:

- Cover all the elements of remuneration that can be valued
- Use the median earnings figure as the denominator, which should be that of all employees of the local authority on a fixed date each year, coinciding with reporting at the end of the financial year
- Exclude changes in pension benefits, which due to their variety and complexity cannot be accurately included in a pay multiple disclosure

Framlingham Town Council's pay multiple as at 1st April 2023 is 2.57