

Framlingham Town Council



23rd December 2024

Members of Framlingham Town Council

Councillors Tim Cope, Phil Dean, Clive Eastwood, Tony Hammond, Trudie Hammond, Tim Higham, Gill Knights, Steve Rose, Alan Wraight and Penny Wraight

You are summoned to attend a meeting of the Town Council

to be held at 7pm on Thursday 2nd January 2025

in the Castle Community Rooms for the transaction of the business on this Agenda.

Public Attendance:

Members of the public and press are welcome to join the meeting in person or remotely and will be invited to speak during the Public Forum

The meeting may be accessed remotely with the following details:

<https://us02web.zoom.us/j/4122052322?pwd=RzVtMDRtVWJMMnRpTWWhKZDJPQmN1dz09>

Meeting ID: 412 205 2322

Passcode: 096006

AGENDA

1. **Note Councillors present and consider apologies for absence**
2. **Note other attendees**
3. **Consider accepting the Minutes of the meetings on 4th December and 19th December as true records of the meeting**
4. **Receive any declarations of interest and consider any applications for dispensations**
5. **Public Forum**
6. **Consider correspondence that needs Council consideration**
7. **Procedural matters**
 - 7.1 Consider any changes to the committee structure
 - 7.2 Consider a proposal for Councillors to rotate across Committees
 - 7.3 Consider ways to share best practice, including NALC/SALC guidance
 - 7.4 Appoint a Data Protection Officer
 - 7.5 Other items of report
8. **Finance Committee**
 - 8.1. To confirm BACS payments approved at the December meeting have been paid as agreed and the bank print out verified and signed by two Councillors
 - 8.2 To approve the payment of current invoices
 - 8.3 To note the details of all bank accounts
 - 8.4 To consider removing resigned councillors from the HSBC, Unity Trust and Nationwide

bank mandates and to add replacement councillors to the Unity Trust and Nationwide mandates.

8.5 Consider approval of Financial Regulations, based on NALC's new model regulations.

9. Highways, Rights of Way & Parking Committee

9.1 Matters of report

10. Planning Committee

10.1 Discuss application: DC/24/4400/FUL Erection of Cartlodge

[DC/24/4400/FUL | Erection of Cartlodge | Home Lea New Street Framlingham Woodbridge Suffolk IP13 9RF](#)

10.2 Discuss application: DC/24/4355/FUL Construction of a timber car port and bike/bin/garden store

Ballater Lodge, Coles Green, Framlingham, Woodbridge, Suffolk IP13 9LF

[DC/24/4355/FUL | Construction of a timber car port and bike/bin/garden store | Ballater Lodge Coles Green Framlingham Woodbridge Suffolk IP13 9LF](#)

10.3 Matters of report

11. Communication, events and partnership committee

11.1 Discuss latest version of the Town Trail

11.2 Matters of report

12. Strategy & Development Committee

12.1 Matters of report

13. Lands Committee

13.1 Matters of report

14. Note other items of report or issues to be raised at future Council meetings

15. Human Resources Committee

15.1 To consider resolving to exclude the press and public from this section of the meeting by virtue of the Public Bodies (Admissions to Meetings) Act 1960 s1 (2) due to the confidential nature of the business to be transacted.

15.2 Consider current issues regarding the Clerk's absence and staffing arrangements

15.3 Matters of report

16. Confirm date of next meeting

Lydia Kindred
Deputy Town Clerk