

Framlingham Town Council



30th October 2024

Members of Framlingham Town Council

Councillors Tim Cope, Phil Dean, Clive Eastwood, Tony Hammond, Trudie Hammond, Tim Higham, Gill Knights, Steve Rose, Alan Wraight and Penny Wraight

You are summoned to attend a meeting of the Town Council

to be held at 7pm on Wednesday 6th November 2024

in the Castle Community Rooms for the transaction of the business on this Agenda.

Public Attendance:

Members of the public and press are welcome to join the meeting in person or remotely and will be invited to speak during the Public Forum

The meeting may be accessed remotely via the following link:

<https://us02web.zoom.us/j/4122052322?pwd=RzVtMDRtVWJMMnRpTWWhKZDJPQmN1dz09>

Meeting ID: 412 205 2322

Passcode: 096006

AGENDA

1. **Note Councillors present and consider apologies for absence**
2. **Note other attendees**
3. **Consider any changes to the committee structure**
4. **Consider accepting the Minutes of the extraordinary meeting on 23rd October as true record of the meeting**
5. **Receive any declarations of interest and consider any applications for dispensations**
6. **Public Forum**
 - 7.1 Police report
 - 7.2 County Councillor's report
 - 7.3 District Councillors' reports
 - 7.4 Public Comments
7. **Consider correspondence received:**

Confirmation of successful of grant funding request for gov.uk domain transfer
8. **Procedural matters**
 - 8.1 Receive an update on the November bi-election and date of next election
 - 8.2 Receive an update on office tasks completed and outstanding
9. **Finance and Human Resources Committee**
 - 9.1 Consider accepting the Minutes the committee meeting on 10th October as a true record of the meeting

- 9.2 To confirm BACS payments approved at the October meeting have been paid as agreed and the bank print out verified and signed by two Councillors
- 9.3 To approve the payment of current invoices
- 9.4 To note the details of all bank accounts
- 9.5 Consider the recently agreed NALC 2024-2025 pay agreement, to be back-dated to 1st April 2024
- 9.6 Agree minor wording changes to the Small Grants Funding form to include the upper limit of funds that can be requested

10. Planning Committee

- 10.1 Discuss application DC/24/3461/FUL *Erection of a wooden gazebo*
Merriewinds Farm, Brabling Green, Framlingham, IP13 9JD
[DC/24/3461/FUL | Erection of a wooden gazebo | Merriewinds Farm Brabling Green Framlingham Woodbridge Suffolk IP13 9JD](#)
- 10.2 Matters of report

11. Communication, events and partnership committee

- 11.1 Consider the quotations for the destination website following pitches
- 11.2 Receive an update on the Town Trail project following a meeting with the contractor's on 28th October 2024
- 11.3 Christmas event
 - 11.3.1 Receive an update on the plans for the Christmas event on 23rd November
 - 11.3.2 Consider expenditure for the Christmas event using code 2208 'Christmas':
 - Sound system £120
 - Materials for lanterns £80
 - 11.3.3 Discuss other actions for the Christmas event
- 11.4 Matters of report

12. Strategy & Development Committee

- 12.1 Consider accepting the Minutes the committee meeting on 9th October as a true record of the meeting
- 12.2 Discuss the Neighbourhood Plan Review and receive a report from the workshop on 2nd November
- 12.3 Consider CIL applications:
 - 12.3.1 East Suffolk Council - play equipment at King's Avenue- to be reconsidered following the receipt of the survey responses
 - 12.3.2 Request from FAYAP for £4,645.20 CIL funds for recent heating repairs
- 12.4 Other matters of report

13. Lands Committee

- 13.1 Consider advice from horticultural expert regarding the memorial garden at the cemetery and alternative plants that could be considered here .
- 13.2 Consider necessary repairs to the tap housing and field gate at the allotments
- 13.3 Consider a request for a second tap at the allotments to the mere side of the plots
- 13.4 Consider re-approving the 2024-2025 traders' licenses
- 13.5 Consider quotations for tree works on the boundary of the Pageant Field, if received before the meeting
- 13.6 Matters of report

14. Highways, Rights of Way & Parking Committee

- 14.1 Agree actions regarding defective Pigs Meadow ground-level lighting
- 14.2 Agree actions regarding overgrowth of vegetation at streetlamp 71, Fairfield Road

14.3 Matters of report

15. Note other items of report or issues to be raised at future Council meetings

16. To resolve to exclude the press and public from this section of the meeting by virtue of the Public Bodies (Admissions to Meetings) Act 1960 s1 (2) due to the confidential nature of the business to be transacted.

17. Human Resources

18.1 Receive updates on the current issues

18.2 Discuss any urgent issues that need to be addressed and agree next steps

18.3 Consider office staff's suggestions to ease their workload in the absence of the town clerk

18. Reconsider the date of the next Extraordinary Council meeting

Lydia Kindred
Deputy Town Clerk