

Framlingham Town Council



11th December 2024

Members of Framlingham Town Council

Councillors Tim Cope, Phil Dean, Clive Eastwood, Tony Hammond, Trudie Hammond, Tim Higham, Gill Knights, Steve Rose, Alan Wraight and Penny Wraight

You are summoned to attend a meeting of the Town Council

to be held at 7pm on Thursday 19th December 2024

in the Town Council Offices, 10C Church Street
for the transaction of the business on this Agenda.

Public Attendance:

Members of the public and press are welcome to join the meeting in person or remotely and will be invited to speak during the Public Forum

The meeting may be accessed remotely with the following details:

<https://us02web.zoom.us/j/4122052322?pwd=RzVtMDRtVWJMMnRpTWWhKZDJJPQmN1dz09>

Meeting ID: 412 205 2322

Passcode: 096006

AGENDA

1. **Note Councillors present and consider apologies for absence**
2. **Note other attendees**
3. **Consider accepting the Minutes of the meetings on 26th November and 4th December as true records of the meeting**
4. **Receive any declarations of interest and consider any applications for dispensations**
5. **Public Forum**
6. **Consider correspondence that needs Council consideration**
7. **Finance Committee**
 - 7.1 RFO's monthly report
 - 7.2 Finance Regulations – to review ahead of approval in January
8. **Planning Committee**
 - 8.1 Discuss application:
[DC/24/4058/FUL | Change of use from agricultural to sui generis for outdoor recreation as a dog-walking field and erection of shelters | Mill Field North Of Saxmundham Road Framlingham Suffolk](#)
 - 8.2 Variation of Condition No.2 of C/02/1807 - Change of use of shop to take away / hot food restaurant with residential accommodation above - Change In Opening Hours

22 Bridge Street Framlingham IP13 9AH

[DC/24/4173/VOC | Variation of Condition No.2 of C/02/1807 - Change of use of shop to take away / hot food restaurant with residential accommodation above - Change In Opening Hours | 22 Bridge Street Framlingham Woodbridge Suffolk IP13 9AH](#)

8.3 Matters of report

9. Communication, events and partnership committee

9.1 Discuss town trail

9.2 Consider getting reprints of the Pocket Guide to Framlingham in conjunction with other local Councils to reduce costs

9.3 Matters of report

10. Strategy & Development Committee

10.1 Appoint a new Committee Chair

10.2 If additional information required has been received prior to the meeting, consider the CIL application from Hour Community for up to £140,000 to purchase the Westbury Centre

10.3 Consider the Committee's recommendation not to support the application from the PCC for £75,000 to rebuild the churchyard boundary wall.

10.4 Consider Neighbourhood Plan Review and possible production costs

10.5 Other matters of report

11. Lands Committee

11.1 Matters of report

12. Highways, Rights of Way & Parking Committee

12.1 Matters of report

13. Note other items of report or issues to be raised at future Council meetings

14. Human Resources Committee

14.1 Consider the revisions to the Terms of Reference for the newly formed HR Committee

14.2 Note an update in legislation regarding sexual harassment, to be considered further at the next meeting

14.3 To consider resolving to exclude the press and public from this section of the meeting by virtue of the Public Bodies (Admissions to Meetings) Act 1960 s1 (2) due to the confidential nature of the business to be transacted.

14.4 Consider current issues regarding the Clerk's absence & staffing arrangements

14.5 Matters of report

15. Confirm date of next meeting

Lydia Kindred
Deputy Town Clerk