

# Framlingham Town Council



13<sup>th</sup> November 2024

## Members of Framlingham Town Council

Councillors Tim Cope, Phil Dean, Clive Eastwood, Tony Hammond, Trudie Hammond, Tim Higham, Gill Knights, Steve Rose, Alan Wraight and Penny Wraight

**You are summoned to attend a meeting of the Town Council**

**to be held at 7pm on Tuesday 19<sup>th</sup> November 2024**

at the Town Council Offices, 10C Church Street Framlingham

for the transaction of the business on this Agenda

### Public Attendance:

Members of the public and press are welcome to join the meeting in person or remotely and will be invited to speak during the Public Forum

The meeting may be accessed remotely via the following link:

<https://us02web.zoom.us/j/4122052322?pwd=RzVtMDRtVWJMMnRpTWWhKZDJpQmN1dz09>

Meeting ID: 412 205 2322

Passcode: 096006

## AGENDA

1. **Note Councillors present and consider apologies for absence**
2. **Note other attendees**
3. **Consider any changes to the committee structure**
4. **Consider accepting the Minutes of the Meeting on 6<sup>th</sup> November as a true record of the meeting**
5. **Receive any declarations of interest and consider any applications for dispensations**
6. **Public Forum**
  
7. **Consider correspondence receive**
8. **Procedural matters**
9. **Finance and Human Resources Committee**
  - 9.1 To note the Finance Report for October
  - 9.2 Any other matters of report
10. **Planning Committee**
  - 10.1 Discuss application DC/24/3756/LBC  
Listed Building Consent - The proposal seeks permission to reinstate a mezzanine floor in the old flour store/shop to be used as a sleeping platform. This will include a new stair for

access. At mezzanine floor level a proposed 'Jack & Jill' Shower Room accessible via the sleeping platform and from an existing bedroom. Where necessary existing windows and doors will be replaced like for like on the facade of the original flour store/shop

The Old Bakery, 23 - 25 Well Close Square, Framlingham, IP13 9DT

<https://publicaccess.eastsuffolk.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=SLK5TNQXMZM00>

10.2. Discuss application DC/24/3148/FUL

Front porch extension, two storey side extension and single storey rear extension

24 Kings Avenue, Framlingham, IP13 9HD

<https://publicaccess.eastsuffolk.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=SJ8O7KQXM2J00>

10.3 Consider email regarding imminent change of use planning application for land along Saxmundham Road

10.4 Consider approving the Minutes of the Committee meeting held on 17<sup>th</sup> June 2024 as a true record.

10.4 Matters of report

## **11. Communication, events and partnership committee**

11.1 Discuss draft town centre integrated events and support plan

11.2 Receive an update on the destination website and consider reallocating funds from other ESTI projects to help fund this

11.3 Receive an update on the Town Trail

11.4 Christmas event

11.4.1 Receive an update on the plans for the Christmas event on 23<sup>rd</sup> November

11.4.2 Consider expenditure for the Christmas event using code 2208 'Christmas' including:  
Licence for suspended parking on Market Hill £55.00

11.4.3 Discuss other actions for the Christmas event

11.5 Consider switching some or all Council email addresses to gov.uk ones

11.6 Matters of report

## **12. Strategy & Development Committee**

12.1 Consider funding from general reserves a shortfall in the government grant of £1,400 to cover the balance of the planning consultants' fees for work on the Neighbourhood Plan Review to 31<sup>st</sup> March 2025.

12.2 Consider creating an ear-marked reserve for additional Neighbourhood Plan Review costs not covered by government grants.

12.3 Consider CIL applications:

12.3.1 Application from Sir Robert Hitcham's Almshouses Trust for £5,000 as contribution towards purchase of land to the rear of the Almshouses to be used as gardens and an emergency exit.

12.3.2 Application from FAYAP for £4,645.20 CIL funds for recent heating repairs

12.4 Consider funding £2,950 of professional fees for Amazi to carry out works for the Town Council including responding to SCC's S19 Report and preparing for and presenting at the next public flooding meeting.

12.5 Other matters of report

## **13. Lands Committee**

13.1 Consider tree application DC/24/3948/TCA Group of Leylandii to reduce by 3 metres  
The Lodge, Fairfield Road, Framlingham, IP13 9LE

<https://publicaccess.eastsuffolk.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=SMFCPPQX06O00>

13.2 Discuss application DC/24/3819/TPO reduce apple tree by 3 metres

20 Double Street, Framlingham, , IP13 9BN

[DC/24/3819/TPO | 1no. Apple \(1 on plan\) - Reduce by 3 metres in height to a finished height of 6 metres | 20 Double Street Framlingham Woodbridge Suffolk IP13 9BN](#)

13.3 Consider an application from Greener Fram for a charity pitch at the Market on 25<sup>th</sup> January 2025 to give away bird boxes and wildflower seeds

13.4 Consider a request from a resident to purchase a bench for the Fens in memory of his wife

13.5 Consider a request from UKPN to cut back viburnum bushes in St Michael's churchyard

13.6 Consider quotations for tree works on the boundary of the Pageant Field, if received before the meeting

13.7 Consider approving the Minutes of the Committee meeting held on 9<sup>th</sup> September 2024 as a true record.

13.8 Matters of report

#### **14. Highways, Rights of Way & Parking Committee**

14.1 Consider approving the Minutes of the Committee meeting held on 10<sup>th</sup> June 2024 as a true record.

14.2 Receive an update regarding defective ground-level lighting at Pigs Meadow

14.3 Discuss latest update regarding vegetation covering streetlamps at Fairfield Road

14.4 Matters of report

#### **15. Note other items of report or issues to be raised at future Council meetings**

#### **16. To resolve to exclude the press and public from this section of the meeting by virtue of the Public Bodies (Admissions to Meetings) Act 1960 s1 (2) due to the confidential nature of the business to be transacted.**

#### **17. Human Resources**

18.1 Receive updates on the current issues

18.2 Discuss any urgent issues that need to be addressed and agree next steps

18.3 Consider office staff's suggestions to ease their workload in the absence of the town clerk

#### **18. Consider the dates of Council meetings for December and January**

*Lydia Kindred*

**Deputy Town Clerk**